



**KERALA AGRICULTURAL UNIVERSITY**

**Directorate of Information Systems  
Main Campus, Vellanikkara  
K.A.U. (P.O.), Thrissur - 680656  
Email: dis@kau.in**

No. KAUDIS/93/2025-DIS A1

Dated: 12-05-2025

**TENDER NOTICE**

Sub:- KAU - DIS - "Supply and Installation two Laptops" to Directorate of Information Systems, Vellanikkara - reg:-

Kerala Agricultural University invites sealed Tenders from Service provider/ firm/ Supplier/ Contractor for "Supply and Installation of two Laptops" to Directorate of Information Systems in its Vellanikkara campus

**Important Information**

Bid Inviting Authority	Directorate of Information Systems Kerala Agricultural University
Contact Person	Director, Directorate of Information Systems, Academic Block 1, College of Agriculture, Vellanikkara. KAU- PO, Thrissur - 680656. Ph: 0487-2438183
Mode of Tender Submission	Direct/ By post**
Nonrefundable Tender document fee	Tender Fee: 0.2% of the cost of tender rounded to the nearest multiple of 100, subject to a minimum of Rs. 400/- and maximum Rs. 1500/- + 18% GST
Earnest Money Deposit (EMD) payable *	2 % Quoted Value
GST Rate Applicable	As per GST rules
Last Date of Submitting the Tender Documents	26 May 2025, 3.00 PM
Opening of Tenders	27 May 2025, 11.00 AM

\* Exemption is allowed to MSME companies as per Govt.rules.

\*\*In the case of Courier, ensure the Courier company has delivery at thisoffice

**Specifications, BOQ and Teams and Conditions are given in Annexure 1, 2 and 3 Respectively**

Annexure 1**i. Specification**

Processor	: 13th Generation Intel® Core™ i5-1335U or above
Graphics	: Intel® UHD Graphics
Memory	: 8 GB: 1 x 8 GB, DDR4, 4400 MT/s
Storage	: 512GB M.2 PCIe NVMe Solid State Drive
Wireless LAN	: Inbuilt Wifi
Port And Slot Features:	Mic In: YES  USB Port:1 x USB 2.0 port, 1 x USB 3.2 Gen 1 port, 1 x USB 3.2 Gen 1 Type-C (data only) HDMI Port: YES
Display	: 14", Non-Touch, FHD+ 1920x1200, 60Hz, IPS
OS	: Free DOS /Compatible to Win 10/11 Enterprise /Professional
Other	: Carry Case, Mouse
Warranty	3 Years

Annexure 2**ii. BOQ**

SLNo	Item	Qty	Total Cost
1	Laptop	2 Nos	

Annexure 3**iii. Terms and conditions:**

1. The Tenders superscribed "**Laptops 02 Nos for DIS**" should be addressed to the Director of Information Systems, Academic Block 1, College of Agriculture, Vellanikkara. The last date for the receipt of filled in Tenders is 3 pm on 26.05.2025 and the same will be opened at 11 pm on 27.05.2025 in the presence of tenderers or their authorized representatives who may be present at that time. The cost of tenders has to be remitted in the by means of DD or cheque drawn in the name of Director of Information Systems, Kerala Agricultural University.
2. Tender should be submitted in the prescribed form which can be downloaded from the website [www.kau.in/tenders](http://www.kau.in/tenders). The cost of the tender forms will not be refunded under any circumstances.
3. Each tender should be accompanied by an Earnest Money Deposit of 1% of the total quoted amount in the form of demand draft drawn in favour of Director of Information Systems,

Kerala Agricultural University payable at SBI, Vellanikkara branch. The tender should be accompanied by an agreement in Kerala Stamp Paper worth Rs.200/- (Rupees Two Hundred only) and format can be downloaded from the above website. Withdrawal of tenders after its acceptance or failure to supply the items or supplies not in accordance with the specification will entail cancellation of the tender. The successful tenderer should supply the item to Directorate of Information Systems, Vellanikkara within ten days from the date of the receipt of supply order. The Director of Information Systems reserves the right to remove the defaulted name from the list of suppliers permanently or for a specific period.

4. The successful tenderer should execute an agreement in Kerala Stamp Paper worth Rs.200/- (Rupees Two Hundred only) and furnish a security deposit of 5% of the cost of the entire quantity of items quoted in the form of term deposit/ bank guarantee/ demand draft drawn in favour of Director of Information Systems, Vellanikkara. The format for the agreement can be downloaded from the KAU website.
5. The cost of the items quoted should be inclusive of all taxes, loading and Unloading, freight and other applicable charges.
6. The rate shall be valid for a period of one year from the date of acceptance of tender.
7. The Director of Information Systems, KAU reserves the right to accept or reject any or all of the offers without assigning any reason.
8. If any Hartal/ Strike/ any unexpected holidays/ Covid restrictions occur on the date of opening of tender, the tender will be opened at the same time on the next working day.
9. All the rules and regulations applicable to Government Tenders will be applicable to this tender also.
10. Data Sheet of the above items should be enclosed along with tender documents the specifications. The parameters Should be highlighted in data sheet
11. Copies of Registration certificate of firm, GST Registration Certificate, PAN and Other relevant documents justifying any claims related to the tender bids.
12. The Firm should have at least one registered office in Kerala. Copy of the Registration Certificate should be enclosed



**Director of Information Systems**

**To**

- a. Notice Board
- b. KAU website (web team to upload)
- c. Systems Manager, DIS